附件2:

**陕西铁路工程职业技术学院**

开学教学准备情况检查表

～ 学年第 学期

院部（公章）： 填表人： 填表日期： 年 月 日

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| **任课**  **教师** | **任课**  **班级** | **课程名称** | **教材到位**  **情况（到/未到）** | **教室、实验室（机房）准备情况（已准备/未准备）** | **有无课程标准**  **（有/无）** | **有无授课计划（实验实训计划）（有/无）** | **有无两周教案（有/无）** |
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